

Flo Recruit Guide

To ensure a successful day on Flo Recruit, please review the following:

For Students

- [Flo Recruit's Virtual Resource Center](#)
- Flo Recruit recommends using [Google Chrome](#) to access the site.
- You will receive email communication from [emorylaw@floevents.email]. Please add this address to your contact list to ensure you receive all critical information.
- You will receive a separate email from [emorylaw@floevents.email] with video links to each of your scheduled interviews.
- Review [Flo Recruit's Student Guide](#) and [test your connection](#) to make sure everything is working prior to the event.
- Read more about [video chat troubleshooting](#).

For Employers

- [Flo Recruit's Virtual Resource Center](#)
- Flo Recruit recommends using [Google Chrome](#) to access the site.
- The organization's designated contact will receive a separate email from [emorylaw@floevents.email] with video links to each of your organization's scheduled interviews. Please forward the schedule email to each representative as needed.
- These video link emails may be sent to other members of your organization to attend in their place in the event of a schedule conflict. **However, please let us know if there is a substitution so we may update both Symplicity and Flo Recruit.**
- Employers may have up to five representatives in the same interview.
- You will receive a notification when the next student on your schedule has entered the waiting room on Flo Recruit.
- Please have each interviewer review [Flo Recruit's Employer Guide](#) and [test your connection](#) to make sure everything is working prior to the event.
- [Watch Flo Recruit's Virtual Training for Employers](#) (58:31 minutes)

Action Items for Employers' IT Team

- **Whitelist email domain.** All emails from Flo Recruit with important scheduling and video chat information will come from the domain @floevents.email. Please whitelist this so we can ensure you receive this critical information.
- **Access the test room.** Ask all interviewers to [access the test video chat room](#) from the place at which they will conduct interviews on their firm networks/devices. Ensure interviewers can accept their camera and microphone permissions.

- **Check network permissions to ensure video chat performance.** First, ensure TCP/433 is allowed at flo.daily.co. This is to ensure a HTTPS connection can be established with Flo Recruit's video chat servers. Secondly, adjust your firewalls such that they are configured to allow UDP hole punching and outgoing UDP on both of the following ports: 3478, which is used for signaling and media tunneling, where necessary, and 40000 – 65534, which is used for direct peer-to-peer media connections. If this traffic is blocked, interviewers will not be able to meet with students via video chat. We have found that traffic may be treated differently on VPNs and office networks, so please check both to avoid problems. See this [article](#) for more detail.
- Read more about [video chat troubleshooting](#).